



BOARD OF DIRECTORS: Letter of Commitment

1. To act in the best interests of the vision and mission of the Organization, and to uphold the values and ethics of the organization, not using my position on the board for personal or professional gain.
2. To act in accordance with the Organization's bylaws and policies.
3. To participate in at least one task force or committee annually.
4. To prepare for, attend and participate in board and task force or committee meetings.
5. To attend orientation and other board education functions.
6. To participate in organization functions, including but not limited to fundraisers, outreach events, and tours.
7. To hold confidential matters in confidence.
8. To introduce major donors I know to the Organization's mission, to determine how they might help further the Organization's mission.
9. To provide an annual financial support to the Organization to the best of my means at a level I feel is significant and generous. My personal goal is \$_____ per year as a giving example, though this number is confidential. This may be made as a one-time donation or in smaller amounts several times throughout the year.
10. To "get" support for the Organization by securing at least 3 of the following:
 - Raise \$_____ in financial support.
 - Secure \$_____ in sponsorship (corporate or private) for Special Events, for example through a table or package.
 - Sell \$_____ in tickets for Special Events.
 - Secure _____ (#) items for our Auction.
 - Arrange for myself or another Organization representative to present at 2 speaking occasions each year.
 - Host _____ (#) of house parties each year in coordination with organization staff.
 - Host _____ (#) of in-kind donations/wish list drives each year.
 - Use other methods to raise cash and in-kind support for the Organization that include





In addition to the above commitments, I understand my duties as a board member include the following:

1. Determine mission and purpose.
2. Select the executive director.
3. Support and evaluate the executive director.
4. Ensure effective strategic planning.
5. Monitor and strengthen programs and services.
6. Ensure adequate financial resources.
7. Protect assets and provide proper financial oversight.
8. Build a competent board.
9. Ensure legal and ethical integrity.
10. Enhance the organization's public standing.

I understand my time commitment to the board will be approximately 4 to 6 hours per month over a 3 year term with a maximum of 2 terms.

My role as a Board member is a critical role for this organization, and therefore, I understand that my failure to live up to these commitments may result in my removal from the board.

As agreed this _____ day of _____, 20__.

Signature

Print Name

